



Shri Sharda Bhavan Education Society's
INSTITUTE OF TECHNOLOGY & MANAGEMENT

VIP Road, Nanded-431 602(M.S.), INDIA

www.ssbesitm.org E-mail ssbesitm@yahoo.com (Ph.02462-254850, 253471)

Accredited by NAAC, Grade 'B' with 2.49 CGPA



President

Hon. Ashok Shankarrao Chavan
B.Sc., M.B.A.

Vice-President

Mrs. Ameeta Ashokrao Chavan

Secretary

D.P.Savant
B.Sc. (Hons.)

Joint Secretary

Dr. Raosaheb Shendarkar
M.A., (Eco.) Ph.D.

Treasurer

Adv.Uday S. Nimbalkar
B.Com., L.L.B.

I/C Director

Dr. M. M. Bokare
Ph.D. (CSE)

Recognized by Govt. of Maharashtra, Approved by A.I.C.T.E., New Delhi & Affiliated to S.R.T.M. University Nanded, included under section 2 (f) & 12 (B) of the UGC Act, 1956

Ref. S.S.B.E.S'I.T.M.2026-2027/ /

Date:

Notice: 14

All faculty members are hereby informed that there will be a meeting on
12th May 2026

Kindly find the meeting details outlined below

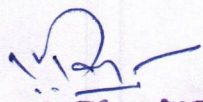
- Agenda:**
1. To discuss the minutes of previous meeting.
 2. Discussion on National Conference.
 3. Committee finalization for national Conference
 4. University Examination

Date: 12th May 2026

Venue: Lab no.: 02

Time: 02:30 P.M

All are advised to remain present


I/c Director,
Shri Sharda Bhavan Education Society's
Institute of Technology and Management, Nanded



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Date:

I have read the notice and will remain present for meeting.

Sr. No.	Name of Faculty	Sign
1	Dr. M. M. Bokare	
2	Dr. Vijay Wagh	
3	Dr. M. S. Altamash	
4	Mr. P. U. Shegaonkar	
5	Dr. S. N. Kokate	
6	Dr. P. H. Tamgadge	
7	Dr. N. N. Bharkad	
8	Dr. P. A. Kadam	
9	Dr. P. R. Patil	
10	Dr. N. D. Shinde	
11	Dr. Mrs. Anagha K. Joshi	
12	Mr. P. P. Joshi	
13	Mr. S. B. Deshpande	
14	Mr. B. B. Shinde	
15	Ms. Geetanjali. M. Vaidya	
16	Dr. Md. Ahmed A. Razzak	
17	Dr. Pallavi P. Kawale	
18	Dr. Nasreen Fatema	
19	Dr. Mahesh D. Rajurkar	



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Sr. No.	Name of Faculty	Sign
20	Mr. A. S. Gunjkar	
21	Mr. A.V. Suryawanshi	
22	Mr. A. D. Rajegore	
23	Md. Ruknuddin Siddiqui	
24	Ms. Mayuri A. Attal	
25	Ms. Archana R. Oza	
26	Ms. Vaishnavi G Vyas	
27	Mr. V. U. Honshette	
28	Mr. V. M. Gaikwad	



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Minutes of the 14th Academic Meeting

The 14th Academic meeting was conducted on May 18, 2026, at 02:30 Pm in the Staff Room this meeting was attended by all faculty members.

The member secretary extended welcome to all present members and meeting was called to order

1. The Minutes of previous meeting held 06/05/2026 on was read and Minutes were approved unanimously
2. It is decided to add 3 students in each committee.
3. Chairman of that Committee will finalize the selection of student.
4. All faculty members will have to complete one academic activity for students each year.
5. All faculty members should report on time in college.
6. All faculty members must resolve the doubts faced by students.
7. A leave application is mandatory and should be submitted at least two days in advance.
8. Before going out during working hours faculty members must sign the outgoing muster.
9. Following are the members of Academic Calendar Committee

Sr.no.	Name of Faculty	Designation
1.	Dr. Vijay Wagh	Chairperson
2.	Dr. M. M. Bokare	Co-Ordinator
3.	Dr. M. S. Altamash	Member
4.	Dr. A. K. Joshi	Member
5.	Mr. A. S. Gunjkar	Member
6.	Mr. B. B. Shinde	Member
7.	Mr. P. U. Shegaonkar	Member
8.	Dr. N. N. Bharkad	Member
9.	Dr. S. N. Kokate	Member

10. Registering for Patent is desired and will be appreciated for their efforts.



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11. Following are the alumni members of the college

Sr.No.	Name of Faculty	Role of Faculty
1.	Ms. A. R. Oza	To maintain the database of BCA MCA and M.SC (CS)
2.	Mr. P. P. Joshi	Help all the alumni members to maintain database
3.	Dr. N. D. Shinde	Friends to maintain the database of BBA and MBA
4.	Mr. B. B. Shinde	Maintain the database of Hospitality Studies (HS)
5.	Dr. P. R. Patil	Help all the alumni members to maintain database
6.	Mr. S. Hambarde	Help all the alumni members to maintain database

12. Following are the members of Academic Committee 2026-27

Sr.No.	Name of Faculty	Designation
1.	Dr. Vijay Wagh	Chairperson
2.	Dr. M. M. Bokare	Co-Ordinator
3.	Dr. M. S. Altamash	Member
4.	Dr. A. K. Joshi	Member
5.	Mr. A. S. Gunjkar	Member
6.	Mr. B. B. Shinde	Member
7.	Mr. P. U. Shegaonkar	Member
8.	Ms. A. R. Oza	Member

13. Duties of Academic Committee Members

- Distribution of subjects among faculty members
- Preparation of academic timetable
- Monitoring Daily conduct of classes
- Arrangement of alternative faculty during leave
- Coordination of internal examination and academic activities
- Maintenance and review of academic record
- Conducting academic meeting and faculty coordination



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Since all agenda points discussed till the end and there were no agenda points to be discussed the meeting was closed after vote of thanks.

I have read the minutes of meeting and I confirm.

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20	Mr. A. V. Suryawanshi	



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25	Ms. Vaishnavi G. Vyas	
26	Mr. V. U. Honshette	
27	Mr. V. M. Gaikwad	

Prepared by

Mr. A. S. Gunjkar

Mentored by

Dr. M. S. Altamash

Verified by

Dr. M. M. Bokare

Approved by

Dr. Vijay Wagh
Director